

RECORD OF PROCEEDINGS
MINUTES OF THE GRANDVIEW HEIGHTS CITY BOARD OF EDUCATION
Regular Meeting August 21, 2014

The Grandview Heights City School Board met in regular session at the Brotherhood of Rooks Media Center in the Grandview Heights High School with Mr. Douglass in the Chair. The audio recording of this meeting is on file at the office of the Board of Education.

Call to Order: President Douglass called the meeting to order at 7:00 p.m.

Roll Call: The following members were present:

Members Present:

Grant Douglass, President

Debbie Brannan, Vice-President

Stephanie Evans, Member

Jesse Truett, Member

Members Absent:

Adam Miller, Member

Pledge of Allegiance was said and a moment of silent meditation was held.

Recognition/Presentation: Mr. Andrew Grega was recognized as 2013-2014 Teacher of the Year. Mrs. Carrie O'Mara was recognized as 2013-2014 Win Win Classified Employee of the Year.

Motion 14-133: (Minutes) Mrs. Brannan moved to approve the minutes of the following meetings: Regular Meeting, July 17, 2014; Special Meeting, July 29, 2014.

Mrs. Evans seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Truett, aye.

President Douglass declared the motion carried 4-0.

Motion 14-134: (Treasurer's Reports) Mrs. Brannan moved to accept the July, 2014 Treasurer's reports and payment of the July bills totaling \$2,286,498.61 for all funds.

Mrs. Evans seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Truett, aye.

President Douglass declared the motion carried 4-0.

Superintendent's Report

Superintendent, Mr. Andy Culp reported to the Board of Education on summer permanent improvements.

Recommendations from Superintendent for Action by the Board

Motion 14-135: Mr. Truett moved to approve the following:

Board Policy and Procedure

1. Adoption of Kids' Club Parent Handbook
Recommend the board adopt the Kids Club Parent Handbook for the 2014-2015 school year, as contained in the appendix.

Mrs. Brannan seconded the motion:

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Truett, aye.

President Douglass declared the motion carried 4-0.

Motion 14-136: Mrs. Brannan moved to approve the following:

Business and Finance

1. GHESSA Settlement Agreement
Recommend the board approve the two-year Settlement Agreement with the Grandview Heights Educational Support Staff, as presented by the negotiating team, including compensation and benefits for the 2014-2015 and 2015-2016 school years, as contained in the appendix.
2. Alliance for High Quality Education Membership Dues
Recommend the board approve membership in the Alliance for High Quality Education and dues in the amount of \$3,500.00, effective July 1, 2014, through June 30, 2015.
3. Memorandum of Understanding - GHEA
Recommend the board approve a Memorandum of Understanding with GHEA regarding retirement incentive pay, as contained in the appendix.

4. K-12 Business Consulting, Inc., FY15 Five Year Forecast License Agreement
Recommend the board approve a contract with K-12 Business Consulting, Inc., for five year forecast consulting work, effective July 1, 2014, through June 30, 2015.
5. Calamity Day Make-Up
Recommend the board approve the following five days be used as equivalent hours if the District or a building exceeds the state allotment of minimum required hours during the 2014-2015 school year:
- Saturday, February 21, 2015
Saturday, March 14, 2015
Saturday, April 4, 2015
Saturday, April 11, 2015
Saturday, April 25, 2015
6. Free and Reduced Price Lunch Program
Recommend the board approve participation in the direct certification agreement with the State Department of Education and the Ohio Department of Human Services for students on free and reduced price lunches for the 2014-2015 school year.
7. District Cashier
Recommend the board authorize the following personnel as District Cashier for the 2014-2015 school year:
- a. Edison Intermediate/Larry Larson Middle School Carrie Mollette, Secretary
8. Disposal of Equipment
Recommend the board approve the disposal of the item listed below from Grandview Heights High School:
- 004724 Delfield 3 Door upright Freezer Broken
9. Disposal of Records
Recommend the board approve the disposal of the records listed below:
- | <u>Schedule Number</u> | <u>Record Series Title</u> | <u>Media</u> | <u>Date of Record(s)</u> | <u>Disposal Date</u> |
|------------------------|-------------------------------|--------------|--------------------------|----------------------|
| 4206 | Health Inspections | Paper | 8/2005 – 6/2011 | September 2014 |
| 9222 | Lunch Program List | Paper | 8/2008 – 8/2010 | September 2014 |
| 9322 | Free and Reduced Applications | Paper | 8/2008 – 8/2010 | September 2014 |
| 9325 | Lunchroom Records | Paper | 8/2008 – 8/2010 | September 2014 |
10. Substitute Teacher Pay Scale
Recommend the board approve the following substitute teacher pay scale, effective for the 2014-2015 school year. Substitute teachers will be paid \$90 per day. Beginning on day 61 of a long-term assignment in the same position, the teacher will be paid a daily rate based on the teacher's approved salary schedule of Bachelor, Step 1.
11. Tuition Students
Recommend the board approve the following students to attend Grandview Heights City Schools for the 2014-2015 school year at the State of Ohio approved tuition rate of \$11,519.68. Official enrollment will be confirmed upon payment of the first month's tuition.
- a. Sergejs Bowers Admission to 9th Grade
b. John Williams Admission to 9th Grade
c. Grant Hartman Admission to 10th Grade
d. Noah Lutman Admission to 10th Grade
12. Correction – ESCCO Agreement
Recommend the board approve an agreement correction with the Educational Services Center for Jennifer Haddow as Director of Student Services from a three-year agreement to a two-year agreement.

13. Flexible Spending Account Administrative Services Agreement
Recommendation to the board to approve the Flexible Spending Account Administrative Services Agreement with United HealthCare Services, Inc., effective July 1, 2014 through June 30, 2015, as contained in the appendix.
14. Gifts/Donations
Recommend the board accept a \$500.00 donation from Fortin Welding in support of the Boys Basketball Program.
15. Grandview Heights Tax Incentive Review Council Designee
Recommend the board designate Beth Collier, Treasurer, as the School Board Representative on the Grandview Heights Tax Incentive Review Council.
16. Establishment of District Wide Petty Cash Account
Recommend the board approve the establishment of a \$100.00 district wide petty cash account to be administered through the Treasurer's office.
17. Closing of Petty Cash Checking Accounts
Recommend the board approve closing the following petty cash checking accounts:

a.	Grandview Heights High School	\$400.00
b.	Edison Intermediate/Larry Larson Middle Schools	\$400.00
c.	Robert Louis Stevenson Elementary School	\$300.00
d.	Grandview Heights Athletic Department	\$300.00
e.	Board of Education	\$400.00
f.	Kids' Club Childcare Program	\$300.00
18. ESCCO Substitute Teacher Services Agreement
Recommend the board approve an agreement with the ESCCO to provide substitute teacher services, at the cost of \$90.00 per day, for the 2014-2015 school year.

Mrs. Evans seconded the motion:

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Truett, aye.

President Douglass declared the motion carried 4-0.

Motion 14-137: Mrs. Brannan moved to approve the following:

Personnel

1. Retirement
Recommend the board accept the following retirement:
 - a. Diane Powell, Grade 7 Language Arts Teacher, effective end of day May 30, 2015
 - b. Cristy Graves, Grade 4 Math Teacher, effective end of day May 22, 2015
2. Resignations
Recommend the board accept the following resignations:
 - a. Michelle McClure, Paraprofessional, effective end of day July 31, 2014
 - b. Natalie M. McCallister, Kids' Club Recreation Leader, effective end of day August 8, 2014
3. Advancement of Teacher's Salary Schedule
Recommend the following teacher, having completed the required course work, be granted advancement on the salary schedule for the 2014-2015 school year:
 - a. Sara J. Hager, eligible for Class V, Step 10, \$66,790.00
4. Supplemental Salaries/Stipends Contract Correction
Recommend the board approve the following supplemental contract correction:
 - a. From Sara Hager, Mentor (Brittney Parsons), to Alex Beekman, Resident Educator Mentor, (Brittney Parsons), \$1,250.00

5. Extended Time Contract
Recommend the board approve the following extended time contract for the 2014-2015 school year at individual per diem rate. The teacher is requested to submit a work calendar for his extended time to the Treasurer.
 - a. Jeremy Rummer 2 days
6. Contract Adjustment
Recommend the board approve the following contract adjustment for the 2014-2015 school year:
 - a. Talia Turnbull, from .20 FTE to .25 FTE
7. Supplemental Duty Contract Correction
Recommend the board approve the following supplemental duty contract correction for the 2014-2015 school year:
 - a. Evan Smith, Football, Asst., Varsity Coach, from Class IV-2-6 to Class IV-2-8, \$3,339.48
8. Supplemental Salaries/Stipends
Recommend the board approve the following supplemental salaries/stipends for the 2014-2015 school year:
 - a. Cheri Brown, Mentor Coordinator, \$2,200.00
 - b. Steve Hedge, Mentor Coordinator, \$2,200.00
 - c. Eileen Covell, Resident Educator Mentor (Sarah Banks), \$1,250.00
 - d. Roni Pettit, Resident Educator Mentor (Kathleen Sickles), \$1,250.00
 - e. Lori Downer, Resident Educator Mentor (Talia Turnbull), \$1,250.00
 - f. Cristy Graves, Mentor (Melissa Schoemer), \$1,000.00
9. English Language Learning Tutor
Recommend the board approve the following English Language Learner Tutor for the 2014-2015 school year:
 - a. Anita Heys, up to 20.00 hours/week, \$39.48/hour, effective August 13, 2014
10. Classified Employee
Recommend the board approve the following employee for the 2014-2015 school year:
 - a. Carrie Mollette, Middle School Principal Secretary, Step 7, \$18.94/hour, effective August 25, 2014
11. As Needed Substitute on Special Assignment
Recommend the board approve the following substitute teacher as needed on special assignment for the 2014-2015 school year:
 - a. Richard Holton, \$90/day, effective August 13, 2014
12. Fall Athletic Supervisor Stipend
Recommend the board approve the following stipend for the 2014-2015 school year:
 - a. Barbara McCauley, Fall Athletic Supervisor, \$2,200.00
13. Kids' Club Personnel
Recommend the board approve the following Kids' Club employee for the 2014-2015 school year:
 - a. Theresa Zimmerman, Recreation Leader, 4 hours/day; \$13.44/hour, effective August 11, 2014
 - b. Bethany Younkman, Recreation Leader, 4/hours/day; \$11.94/hour, effective August 11, 2014

14. Kids' Club Personnel
Recommend the board approve the following Kids' Club substitute teachers for the 2014-2015 school year, effective August 13, 2014:
 - a. Emily Walker, \$11.94/hour
 - b. Elizabeth Montgomery, \$11.94/hour

15. Kids' Club Personnel
Recommend the board approve the following Kids' Club Summer substitute for the 2014-2015 school year:
 - a. Amanda Bochnak, \$11.94/hour, effective July 2, 2014

16. Kids' Club Personnel
Recommend the board approve the following increase in salary for the following Kids' Club employee for the 2014-2015 school year:
 - a. Christopher Merrell, Recreation Leader, 4 hours/day; \$13.44/hour, effective August 11, 2014

Mr. Truett seconded the motion:

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Truett, aye.

President Douglass declared the motion carried 4-0

Motion 14-138: Mrs. Brannan moved to approve the following:

Co-Curricular Activities and Extra-Curricular Activities

1. Co-Curricular and Extra-Curricular Volunteers
Recommend the board approve the following volunteers for the 2014-2015 school year:
 - a. Stephanie K. Beatty
 - b. Jennifer J. Brammell
 - c. Stephanie C. Burley
 - d. Jason M. Drum
 - e. Melissa M. Drum
 - f. Shawn A. Ebert
 - g. Susan S. Ebert
 - h. Eric N. Hamen
 - i. Melissa S. Hamen
 - j. Dimitrios Hatzifotinos
 - k. Michele E. Joubert
 - l. Joshua S. Larson
 - m. Jack J. McNamara
 - n. Kristin K. McNamara
 - o. Derek C. Puchta
 - p. Nicole A. Richardson
 - q. Robert Rutter
 - r. Cathryn Sanzone
 - s. Collin L. Wheeler
 - t. Linda G. Wheeler

2. Volunteer Coaches
Recommend the board approve the following volunteer coaches for the 2014-2015 school year:
 - a. Stephen C. Zenobia IV

Mrs. Evans seconded the motion:

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Truett, aye.

President Douglass declared the motion carried 4-0

Motion 14-139: Mrs. Brannan moved to approve the following:

Other

1. OSBA Annual Business Meeting
Select a delegate to attend OSBA Annual Business Meeting on November 10, 2014.

Delegate: Adam Miller

Alternate: Jesse Truett

Mrs. Evans seconded the motion:

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Truett, aye.

President Douglass declared the motion carried 4-0

Motion 14-140: (Executive Session) Mrs. Brannan moved to go into executive session for the following purposes:

1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or the investigation of charges or complaints against an employee or student unless the employee or official or student requests a public hearing.

Mrs. Evans seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Truett, aye.

President Douglass declared the motion carried 4-0

Enter into executive session: 7:43 p.m.

Return to regular session: 10:00 p.m.

Motion 14-141: (Adjourn) Mrs. Brannan moved to adjourn the meeting. Mrs. Evans seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Truett, aye.

President Douglass declared the meeting adjourned at 10:00 p.m.

ATTEST:

President

Treasurer